

HURST GREEN PARISH COUNCIL

Minutes of the meeting held on Tuesday 31st August 2021 in Hurst Green Village Hall starting at 8.00pm after public consultation.

Present:- Councillor Browne (Chair), Councillor Brown, Councillor Hampton, Councillor Johnson, Councillor Price, Councillor Wright, District Councillor Barnes and County Councillor Eleanor Kirby-Green (*until 8.15pm*).

The Clerk was in attendance along with seventeen members of the public.

1.0 APOLOGIES FOR ABSENCE: -

Councillor Duddridge (*leg issue*), Councillor Janes (*possible Covid*), Councillor Kenchington (*child minding*) and the RFO Anita Emery (*Annual leave*).

2.0 MINUTES OF THE LAST MEETING: -

To approve and sign as a correct record the minutes of the meeting held on Tuesday 27th June 2021. Councillor Brown requested factual changes to his report, agenda item 4.1 and would provide the text and asked for agenda item 4.3 to be reworded.

Councillor Kirby-Green noted that agenda item 4.4 needed amending to reflect that she had been unable to ascertain if the car parking calculator was to be updated.

With the above changes' minutes **proposed by Councillor Price and seconded by Councillor Johnson.**

3.0 DECLARATION OF INTERESTS, *in accordance with the Members' Code of Conduct: to receive any disclosure by Members of personal interests in matters on the agenda, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct.*

Councillor Browne declared an interest in agenda item 4.2 the old community shop building as a tenant of the owner.

3.1 APPLICATIONS FOR DISPENSATION – *to consider written requests from Members for Dispensation and to consider the length of time the dispensation should be granted for i.e. as a one-off relating to a matter on this agenda, or ongoing for a set period and relating to any agenda within that period.*

None received.

4.0 COMMUNITY Activities and reports

The Chair moved agenda item 4.3 District and County Councillors reports as Councillor Kirby-Green had to leave the meeting.

4.3 District and County Councillors reports

Councillor Kirby-Green gave her report noting that the car parking calculator would be updated using information gathered from the recent census

Councillor Kirby-Green left the meeting at 8.15pm.

Councillor Barnes gave the RDC report noting that the Planning Department was still facing many issues and delays. Council asked for a progress report re the Hayes Mill Oast enforcement issue.

4.1 Neighbourhood Plan, progress report (Cllrs. Brown & Wright)

The report was given by Councilor Brown.

The prospective developers of HG6 to be asked to come before the next meeting at 7.30pm to explain their plans rather than set up a remote meeting.

4.2 Old Community Shop Building,

Councillor Browne declared an interest in this agenda item as a tenant of the owner.

The Community Shop working party have met and Councillor Brown read out the minutes. The working party asked the Council to consider the motion below which was proposed by Cllr. Johnson and seconded by Cllr. Brown.

Motion - that this council, for reasons of good governance, shall in the matter of the former community shop, follow the recommendation of its associated working group and instruct the Council's professional advisers to review and report on the Council's Expression of Interest and selection process, prior to the Council taking further action with respect to the granting of any new lease in relation to the building.

The motion was unanimously agreed.

Fourteen members of the public left the meeting.

4.4 Clerk's report

The Clerk gave her report which had been emailed out to all Councillors prior to the meeting.

4.5 Parish Correspondence and local resident issues

i) Email rec'd re *Pedestrian safety on Hurst Green roads*

Discussed by the Council and the Clerk was asked to look into the cost and sourcing of carbon dioxide monitoring stations.

4.6 Urgent issues requiring attention

Councillor Wright reported on the number of residents vehicles in the car park that had rec'd fines for exceeding the 23-hour parking limit.

Clerk to check on car park transfer to the Parish Council.

Councillor Price will contact Caravan Tech to see if they could make use of their second site for staff parking rather than use the village car park.

RDC to be asked if all the recycling points in the car park are needed.

5.0 FINANCE/RFO Report

The Clerk gave the report provided by the RFO in her absence.

5.1 To approve expenses and payments as itemised on the schedule (*appendix attached*)

The detailed expenses and payments reports were emailed to all Councillors prior to the meeting.

Approval of Invoices and payments proposed by Councillor Price and seconded by Councillor Wright.

Unanimously approved.

5.2 To approve bank reconciliation to 20th August 2021

The Council **unanimously approved** the bank reconciliation emailed out to Councillors prior to the meeting.

6.0 TRANSPORT, ROADS & FOOTPATHS

Councillor Johnson will email Clerk with various footpath issues to report.

6.1 Speeding issues, Black Cat Unit (*Cllr. Hampton*)

Councillor Hampton updated the Council. Clerk asked to contact Ticehurst Parish Clerk re the cost of their new flashing speed signs.

6.2 Bus Service Improvement Plan - *ESCC consultation*

Discussed at length with suggestions including transport links to the station and beyond to Heathfield reinstated, smaller buses more able to cope with rural roads and the possibility of being able to hail buses rather than try to reach a bus stop walking along roads with no pavements.

Clerk to submit response.

7.0 PLANNING

7.1 RDC Planning decisions

None rec'd

7.2 Planning applications

RR/2021/1366/L - Ingram House, Silverhill, Hurst Green TN19 7PU. Minor amendments to the approved floor plans to regularise construction stage changes. **Supported.**

7.3 Land at London road presentation - to set date

Clerk to invite to next meeting.

8.0 PLAYING & STAGE FIELDS

Councillor Johnson reported on graffiti on play equipment. Clerk to arrange clean up with a spend limit of £100. **Unanimously agreed.**

8.1 Lodge Field Risk Assessment report

Councillor Browne reported that the dangerous goal post had been immediately removed by Richard Pelham and was being repaired before being reinstated and then the other goal post will be repaired. The other piece of equipment reported as unsafe has been taped up and will be removed by Councillors Browne and Johnson immanently.

8.2 Lodge Field playground fence replacement quotes

Still waiting for some quotes to come in. To be put on the next agenda.

9.00 Items for the next agenda

Neighbourhood Plan.

Other items to be emailed to Clerk as necessary.

10.0 Date and time of next Meeting

The next Council meeting to be held on Tuesday 28th September 2021 in Hurst Green Village Hall starting at 8.00pm with planning presentation from 7.30pm and public consultation from 7.45pm.

The Chairman declared the meeting closed at 9.50pm.

Distribution of Minutes: -
All Parish Councillors
Parish Council Noticeboard
Parish Council Website
ESCC Councillor J. Barnes
RDC Councillor M Barnes.

Signed
Chairman

Cllr. Graham Browne

Dated

28th September 2021

Hurst Green Parish Council Finance Report 31st August 2021

Authority is sought to make the following payments:-

	BACS	Mrs A Emery Period 5 Salary	£310.68
	BACS	Mrs A Emery (August Expenses)	£34.52
	BACS	Miss J Ellis (August Salary)	£590.44
	BACS	HMRC PAYE/NIC Period 5	£41.40
	BACS	East Sussex Pension Fund	£169.31
	BACS	Pet Waste Solution August	£135.19
	BACS	D Johnson Jazz Band for retirement tea	£250.00
	BACS	Janet Smith Catering	£423.00
	BACS	SC Tree Surgery (Road Hedge at HG park)	£100.00
	BACS	W Browne Retirement tea expenses	£144.66
	BACS	Cllr Brown HGPC NP expenses (Fasthosts)	£128.26
	BACS	Alison Eardley HGPCNP technical support	£2,940.00
	BACS	RALC annual subscription	£35.00
	BACS	ROSPA Annual Playpark Inspection	£132.60
	BACS	Treaty Services Ltd (Website migration and updates)	£200.00

Total £5,635.06

Authority is sought to make the following payments made since last meeting:-

	DD	EON Gas Bill Old church building	£16.10
	DD	EON Electricity bill Old Church building	£31.75

Total £47.85

Receipts received during the month

	2.8.2021	HSBC (6760 a/c) Bank Interest	£0.17
	2.8.2021	HSBC (6779 a/c) Bank Interest	£0.05

Total £0.22

Summary of Bank Balances 19th August 2021

Community Account 6752	£60,579.31
Community Saving account 6779	£6,003.21
Renewals account 6760	£20,109.14
TOTAL	£86,691.66

Less expenditure items to approve	-£5,682.91
Less uncleared items	£0.00
Cash at bank after expenditure to approve	£81,008.75

Reserve Information:

Included in the above total are the reserves which are broken down by:

General Reserves : £20,010.39

Earmarked Reserves:

HGPC Neighbourhood Plan **£22,047.13**

Grants received for Neighbourhood Plan* **£38,951.23**

£81,008.75

** to be returned to Ministry of Housing, Communities and Local Government (MHCLG) if unsp*

Signed by:
Anita Emery - RFO
20.8.2021

Councillor who checked the invoices for the above payments: