

## HURST GREEN PARISH COUNCIL

Minutes of the meeting held in Hurst Green Village Hall on Tuesday 25<sup>th</sup> July 2017 starting at 8:00pm.

**Present:** - Councillor Browne (Chair), Councillor Harrison, Councillor Johnson, Councillor Peacock, County Councillor Barnes and District Councillor Prochak

The Clerk and the RFO, David Hilbourne, were in attendance along with three members of the public.

**1.0 Apologies for Absence:-** Councillor Duddridge, Councillor Funnell, Councillor Janes, Councillor Wright.

**2.0 Minutes of the last meeting:-**

To sign as a correct record the minutes of the meeting held on the 27<sup>th</sup> June 2017.

**Minutes proposed by Councillor Harrison and seconded by Councillor Peacock.**

**3.0 DECLARATION OF INTERESTS**, *in accordance with the Members' Code of Conduct: to receive any disclosure by Members of personal interests in matters on the agenda, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct*

None received.

**3.1 APPLICATIONS FOR DISPENSATION** - *to consider written requests from Members for dispensation and to consider the length of time the dispensation should be granted for i.e. as a one-off relating to a matter on this agenda, or ongoing for a set period and relating to any agenda within that period.*

None received.

**4.0 Community Activities and reports:-**

None rec'd.

**4.1 Breakfast Club, progress report (Cllr. Johnson)**

The Breakfast Club has had its first meeting and the second is this week. Nineteen people attended and it was enjoyed by all. Only issue at the moment is opening a bank account as the Post Office cannot do it for this type of organisation but it was suggested that the Co-op could.

Councillor Browne thanked Councillor Johnson for his work on this project.

**4.2 Neighbourhood Plan, progress report and to pass any necessary resolutions (Cllr. Janes)**

Councilor Janes reported via email to the Clerk that due to time constraints the Neighbourhood plan was not progressing as fast as hoped. Report at next meeting when Councillor Janes should be in attendance.

**4.3 Use of redundant telephone box for defibrillator and to pass and) necessary resolutions in association with this (Cllr. Wright).**

No further information has been rec'd and in Councilor Wright's absence this item will be left off the agenda until such time as the Council receives more information.

**4.4 Resolution to approve removal of cherry trees bordering car parking area on Community Shop site**

Councillor Browne reported that Thomas Pakenham was happy about the removal of the cherry trees and gave his approval as landowner and might even give some money towards their removal provided that he retained the wood. Issue here is that the Community Shop has been quoted a cheaper deal for the removal if the fellers retain the wood. Councillor Browne will look into this to sort out the costs involved but will expect the shop to pay the costs if Thomas Pakenham does not.

**The Council, as leaseholder unanimously resolved to approve the felling of the cherry trees at no cost to the Council.**

**5.0 Planning: -**

**5.1 RDC Planning decisions**

RR/2017/784/P - Four Hedges, Ticehurst Road, Hurst Green TN19 7QT. Provision of cattery in garden. **Refused.**

RR/2017/1112/P - Burgh House, Burgh Hill, Etchingam TN19 7PE. Proposed single storey side extension. **Granted.**

RR/2017/1200/P - 1 London Road, Lodge Farm Cottage, Hurst Green TN19 7QP. Conversion of existing garage to annexe; incorporating raising of roof, ground and first floor extensions to the rear. **Granted.**

RR/2017/1201/P - Wincot, London Road, Hurst Green TN19 7QS. Single storey rear extension. **Granted.**

## 5.2 Current Applications

RR/2017/1401/P - 58 London Road, Parkside, Hurst Green TN19 7PN. Proposed outbuilding (store). (revised scheme to RR/2015/3146/P). (Retrospective). **Supported subject to conditions.**

RR/2017/1210/P - 125 London Road - land at rear, Jacobs Well Farmhouse, Hurst Green TN19 7PN.

Outline: Demolition of existing outbuilding and erection of new dwelling. **Supported.**

RR/2017/1052/P - Boundary Farm, London Road, Ticehurst TN19 7QY Variation of condition 2 (approved drawings/plans) imposed on RR/2014/810/P. (Retrospective) TICEHURST PC. **No Comment.**

## 6.0 Finance/RFO's Report:-

The RFO, David Hilbourne gave the report.

### 6.1 Current financial position

#### Balance of accounts

Community Account (6752)	£10,734.84	as at 25 <sup>th</sup> July 2017
Community Savings (6779)	£4,062.12	as at 25 <sup>th</sup> July 2017
Renewals A/C (6760)	£10,076.13	as at 25 <sup>th</sup> July 2017

These figures are the position as at the latest statements received as shown. They do not include monies received or paid away subsequently.

#### Direct Debit payments

None.

#### Payments received

None.

### 6.2 Motion to approve invoices.

Proposed by Councillor Harrison and seconded by Councillor Peacock. Unanimously approved.

### 6.3 Approval and issue of Cheques

#### Urgent cheques drawn and paid away

None.

#### Cheques to be authorised for this meeting

*Copies of invoices re items below previously circulated via email to all Councillors.*

Cheque No. 100803 - J Ellis, Clerk's Salary (July).	£552.33
Cheque No. 100804 - D Hilbourne, RFOs salary (July).	£130.84
Cheque No. 100805 - East Sussex Pension Scheme, re Clerk (July).	£158.40
Cheque No. 100806 - Pet Waste Solutions, clearance of dog bin (3) waste for June.	£84.50
Cheque No. 100807 - Robertsbridge Gdn Centre, strim Lodge Field March/April/May/June and includes £90.00 for hedge cut.	£924.00
Cheque No. 100808 - Glasdon, one bench seats.	£524.23
Cheque No. 100809 - Hurst Green Shop, grant for Breakfast Club under LGA 1972 s137 (resolution passed 27/03/16, agenda item 4.1)	£95.00

Cheque No. 100810 - Glasdon, two bench seats.	£999.26
Cheque No. 100811 - J Ellis, contribution to broadband costs (27/06/2017 agenda item 6.5)	£108.00
Cheque No. 100812 - RoSPA, Risk Assessment report for Lodge Field play equipment.	£193.20
Cheque No. 100813 - ALS, Strim guards for play equipment.	£142.74

A resolution for approval is sought for present issue of Cheques.

**Cheques proposed by Councillor Harrison and seconded by Councillor Peacock.**

#### 6.4 Resolution to adopt Standing Orders and Financial Regulations as circulated by the RFO

It was unanimously resolved to adopt the Standing Orders and Financial Regulations as circulated.

Clerk suggested they should be uploaded to the Parish website.

#### 6.5 Resolution to make a donation to Little Acorns play equipment, request rec'd

A request has been made to the Council for a contribution towards the replacement of play equipment to Little Acorns playgroup which is based in the Village School and acts as a feeder to it.

***Cllr Harrison declared a late interest in this agenda item as he believed a close family member worked at Little Acorns.***

A short presentation was given.

**Councillor Johnson proposed a motion to support this and the Council unanimously resolved to donate the shortfall of £495 to this project.**

#### 7.0 **Playing & Stage Fields**

Clerk reported that the moles where back in Drewetts and would look at contacting the mole man when more appeared. Councillor Harrison reported that dog fouling was still an ongoing issue in the field.

#### 7.1 Repair of Lodge Field damaged play equipment and to pass any necessary resolutions in association with this.

No more information on this at present. Clerk will contact Playdale to find out if equipment is repairable. Councillor Peacock suggested that the damaged section should be removed for health and safety reasons in the interim if the damaged section cannot be securely fenced off.

Will need to look into the replacement of the damaged swing's support post.

#### 7.2 Resolution to approve purchase of benches and installation costs for Lodge Field and Bus stops at Silverhill and entrance to Bernhurst to replace broken benches

**The Council formally resolved to replace the damaged benches.**

#### 8.0 **Footpaths, Transport & Roads**

Councillor Johnson reported large potholes at entrance to Great Oak. Clerk to report.

Councillor Peacock reported overgrowing tree at entrance to Ridgeway. Clerk to report.

Councillor Browne reported back on the meeting with Karl Taylor, Assistant Director (ESCC) and Andrew Le Gresley (ESCC PRow) in the Village Hall re footpath 23 and East Sussex's handling of the case.

The Chair felt little progress had been made.

The Chair reported that he had rec'd today, from East Sussex County Council a modification order of the definitive map and statement relating to footpath 23. The Parish Council has not yet rec'd this document.

The Open Space Society has queried the gateway on footpath 23 at the rear of Jesses and queried its opening mechanism on health and safety grounds.

#### 9.00 **Notices and Correspondence:-**

*Correspondence previously circulated via email.*

#### 9.1 Urgent issues requiring attention

No applications have been rec'd for the vacancy on the Council and this can now go forward for co-option. Clerk suggested an article in the Village magazine.

#### 10.00 **Items for the next agenda:-**

Neighbourhood Plan

Protocols and procedures for Parish Council (Cllr. Harrison)  
Items to be emailed to Clerk as necessary.

**11.0 Date and time of next Meeting: -**

The next meeting is on Tuesday 29<sup>th</sup> August 2017 in Hurst Green Village Hall starting at 8.00pm with public consultation from 7.30pm.

The Chairman declared the meeting closed at 9.25pm.

Distribution of Minutes: -

Signed

All Parish councillors.

Parish Council Noticeboard.

ESCC Councillor J. Barnes.

Chairman

RDC Councillor S. Prochak.

Dated