

## HURST GREEN PARISH COUNCIL

Minutes of the Meeting held in Hurst Green Village Hall on Tuesday 28<sup>th</sup> August 2018 starting at 8:00pm.

**Present:-** Councillor Browne (Chair), Councillor Brown, Councillor Duddridge,, Councillor Johnson, Councillor Kenchington, Councillor Wright and County Councillor Barnes.  
The Clerk and the RFO, David Hilbourne were in attendance along with seven members of the public.

**1.0 Apologies for Absence:** - Councillor Janes (*working*), District Councillor Prochak (*Away*).

**2.0 Minutes of the last meeting:** -

To sign as a correct record the minutes of the meeting held on the Tuesday 31<sup>st</sup> July 2018

*The Chair asked for a correction to agenda item 5.4, He would be arranging the lighting of the Beacon whilst Councillor Janes would look into refreshments and any other possible activities.*

Subject to the above change,

**Minutes proposed by Councillor Wright and seconded by Councillor Duddridge.**

**3.0 DECLARATION OF INTERESTS**, *in accordance with the Members' Code of Conduct: to receive any disclosure by Members of personal interests in matters on the agenda, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct.*  
None received.

**3.1 APPLICATIONS FOR DISPENSATION** – *to consider written requests from Members for Dispensation and to consider the length of time the dispensation should be granted for i.e. as a one-off relating to a matter on this agenda, or ongoing for a set period and relating to any agenda within that period.*

None received.

**4.0 Applications for filling the Council vacancy via co-opting.**

Having informally spoken to Susan Price before the meeting Councillors **unanimously invited** her to join the Council. This was accepted and Susan Price signed, 'The Acceptance of Office' before the Clerk.

The Chair welcomed Councillor Price on to the Council.

**5.0 Community Activities and reports:** -

5.1 Council Use of Village Hall and Telephone

Councillor Brown queried the need for the telephone in the Village Hall and will look into cheaper alternatives. To be put on the next agenda to discuss options.

5.2 Neighbourhood Plan, progress report and to pass any necessary resolutions (Cllrs. Brown & Wright)

Councillor Brown gave the report and asked for the Council's approval for the addition of Duncan McNab and Bob Collins to the Steering Group. This was **unanimously approved**.

i) Rother District Council's DaSA and implications for Plan

Ongoing concern re Rother's refusal to recognize the Neighbourhood Plan in relation to DaSA.

Councillor Brown asked the Council's approval to seek legal advice. This was **unanimously approved**.

5.3 World War 1 event celebrating 100 yrs. since the end of the War

Postponed to the next meeting in Councillor Janes's absence.

5.4 General waste bins and additional dog waste bins and possible sites (Cllrs. Johnson & Wright)

Postponed to the next meeting.

5.5 Car Parking and future issues re charging and fines

Councillor Browne did not think this was an issue as Hurst Green is not down for any yellow lines and there will be a public consultation in due course when this matter can be addressed.

5.6 Hurst Green Facebook page and Parish Council's acceptable input. (Cllrs. Brown and Johnson)

Councillors Brown and Johnson set up a test on the Facebook Page with basic information about this evening's meeting with agenda. Looking to work with the Clerk to take forward.

5.7 Fete -future running of the Fete

RFO gave a background report.

It was **unanimously agreed** that the Fete Committee would take over the running of the Fete independently of the Council. The Council will continue to give a grant towards the costs of the event and allow the use of Lodge Field subject to relevant insurance cover being obtained by the Fete Committee.

5.8 Libraries update (Councillor Brown)

Councillor Brown gave the report which included feedback from a meeting with the ex Chair of the Community Shop Committee.

5.9 Clerk's report – circulated

Report previously circulated by email. No questions rec'd.

**6.0 Planning: -**

6.1 RDC Planning decisions

**RR/2018/1606/P - Round Wood House, Ticehurst Road, Hurst Green TN19 7QT.** Erection of new single storey timber pool chalet (retrospective). **Granted.**

6.2 Current Applications.

Councillors discussed the upcoming planning issue with Hayes Mill Oast. RDC has asked that the owners re-submit a previous planning application from 2011, RR2011/2504/P, which was dismissed at appeal in 2017.

The Chair invited a member of the public to speak who noted that sections 78-92 of the Inspector's report went into great depth as to why the appeal was dismissed.

The Council **unanimously agreed to request that Rother uphold the appeal decision and refuse permission.** The Chair will represent the Council at the Planning committee.

**R/2018/1798/P - 1 Swiftsden Cottages, London Road, Hurst Green TN19 7QS.** Construction of a two-storey extension to the side of the existing property, addition of a slated pitched roof to replace the existing flat roof and the replacement of the existing mono pitched front porch with a dual pitched porch with new slated pitched roof to match the existing. **Majority decision to support** (some concern over size).

**RR/2018/1683/P - Silverhill Pump House Business Unit, Bodiam Road, Silverhill, TN19 7QD.**

Change of use and enlargement of existing, former water storage pump facility building to form a single new residential dwelling (C3 Use Class) with associated external landscaping works, parking provision and access improvements. **Not supported** (unsuitable development and dangerous access).

**7.0 Finance/RFO's Report:-**

7.1 Resolution to support a donation of £380 to the Village Hall for kitchen equipment under s137  
**Majority decision to support this resolution with one abstention.**

7.2 Resolution for payment of Honorarium (£360) for the maintenance of the Corner Garden  
**Unanimously supported.**

7.3 To consider a request for a donation to the Hurst Green Theatre Group's (Comedy Capers) Children in Need production under LGA 1972 s145  
**Unanimously resolved to support a donation of £500 towards production costs.**

7.4 Current financial position  
 The RFO, David Hilbourne read out his report.

Balance of accounts

Community Account (6752)	£13,811.19	as at 28 <sup>th</sup> August 2018
Community Savings (6779)	£3,943.29	as at 28 <sup>th</sup> August 2018
Renewals A/C (6760)	£10,082.52	as at 28 <sup>th</sup> August 2018

These figures are the position as at the latest statements received as shown. They do not include monies received or paid away subsequently.

Direct Debit payments

15/08/18 - UK Debt Management Office, Parish Loan & Interest (Loan £1,250, Int £743.50) £1,584.50

Payments received

None.

7.5 Motion to approve invoices and approval and issue of Cheques

Urgent cheques drawn and paid away

None.

Cheques to be authorised for this meeting

*Copies of invoices re items below previously circulated via email to all Councillors.*

Cheque No. 100931 - Spoilt cheque.	-
Cheque No. 100932 - D Hilbourne, Reimburse RFO for insurance excess paid re Shop break-in (29/06/18).	£100.00
Cheque No. 100946 - Spoilt Cheque.	-
Cheque No. 100947 - D Hilbourne, RFOs salary (August).	£137.65
Cheque No. 100948 - East Sussex Pension Scheme, re Clerk (August).	£161.95
Cheque No. 100949 - Pet Waste Solutions, clearance of dog bin (3) waste for August.	£101.40
Cheque No. 100950 - E Doe & Sons, gate chain for Drewetts Field.	£23.08
Cheque No. 100951 - E Doe & Sons, padlock for Drewetts Field.	£34.99
Cheque No. 100952 - HG Shop & Cafe, parish Breakfast Club donation under s137 (June).	£100.00
Cheque No. 100953 - HG Shop & Cafe, parish Breakfast Club donation under s137 (July)	£100.00
Cheque No. 100954 - Staples, stationery order.	£39.80
Cheque No. 100955 - J Ellis, Clerk's Salary (August).	£563.38
Cheque No. 100956 - PKF Littlejohn, external Auditor fee.	£240.00

A resolution for approval is sought for present invoices (*as circulated via email prior to the meeting*)

to all Councillors) and issue of Cheques.

### **Approval of Invoices and Cheques proposed by Councillor Duddridge and seconded by Councillor Wright.**

The RFO, David Hilbourne reported that the External Auditor has now returned all the papers to do with the audit and agreed them.

The RFO noted his disappointment with the Council's failure to buy professional anti-virus software and failure to provide their staff with the proper tools to do their job.

Councillor Brown responded.

### **8.0 GDPR - Update and progress report (Clerk)**

The Clerk and RFO attended a meeting with the Satswana rep and are waiting for the paperwork to follow.

### **9.0 Playing & Stage Fields**

Councillor Wright has checked the broken tree bough in Drewetts Field and reported that it needs removing Two quotes to be sourced.

Councillor Duddridge reported that the padlock has been cut off of the bunker entrance in Stage Field again. The Council **unanimously resolved to get the local blacksmith Richard Pelham, to make a metal guard** to fit over the top of the padlock and make it secure from angle grinders.

#### 9.1 To arrange date for Drewetts Field Trustees meeting

The RFO who has all the documents relating to Drewetts Field said there was no need for a separate Trustee meeting.

#### 9.2 Fitness equipment (Cllr. Johnson)

Councillor Johnson needs to speak to Councillor Prochak about this before progressing.

*The RFO, David Hilbourne left the meeting (10.00pm)*

#### 9.3 Lodge Field – update and to pass any resolutions necessary in connection with Risk Assessment report.

Clerk reported that the contractor had completed 2 days work in Lodge Field to address as many of the issues as possible. Chair asked for report on work done which Clerk responded to.

Quotes to be obtained for the outstanding work which will need the purchase of materials to complete.

### **10.0 Footpaths, Transport & Roads**

The Planning Inspectorate has now sent details and outline of procedure with reference to guidance booklet re footpath 23 inquiry.

#### 10.1 Community Speedwatch Initiative

Councillor Kenchington reported that he now had enough people to train up for Speedwatch.

Locations looked at and equipment will need to be purchased. For the next agenda.

### **11.00 Notices and Correspondence:-**

*Correspondence previously circulated via email.*

Councillor Barnes noted that the National Planning Framework has just been published.

#### 11.1 Urgent issues requiring attention

The Chair asked the Council if it was happy to make a donation in the memory of Lilian Cruse, a past Councillor and long-time resident of Hurst Green who had done so much for the village. All agreed for it to be put on the next agenda.

### 11.2 Councillors questions

None received.

### 12.00 **Items for the next agenda:-**

Councillor Price suggested that 'Footpaths Transports and Roads' should be moved up the agenda as it appeared that many residents came specifically for this agenda item.

Chair suggested it should come before 'Planning'.

Neighbourhood Plan. Other items to be emailed to Clerk as necessary.

### 13.0 **Date and time of next Meeting:-**

The next meeting is on Tuesday 25<sup>th</sup> September 2018 in Hurst Green Village Hall starting at 8.00pm with public consultation from 7.30pm.

The Chairman declared the meeting closed at 10.35pm.

Distribution of Minutes: -

All Parish Councillors

Parish Council Noticeboard

Parish Council Website

ESCC Councillor J. Barnes

RDC Councillor S. Prochak.

Signed

Chairman

Dated