

HURST GREEN PARISH COUNCIL

Minutes of the Meeting held in Hurst Green Village Hall on Tuesday 26th March 2019 starting at 8:00pm.

Present:- Councillor Browne (Chair), Councillor Duddridge, Councillor Janes, Councillor Kenchington, Councillor Price (from 8.10pm), Councillor Wright, District Councillor Prochak and County Councillor Barnes.

The RFO, David Hilbourne and the Clerk were in attendance. Twenty members of the public were present.

1.0 Apologies for Absence: - Councillor Brown(*working away*) and Councillor Johnson (*away*).

2.0 Minutes of the last meeting: -

To sign as a correct record the minutes of the meeting held on the Tuesday 26th February 2019

Minutes proposed by Councillor Duddridge and seconded by Councillor Janes.

3.0 DECLARATION OF INTERESTS, *in accordance with the Members' Code of Conduct: to receive any disclosure by Members of personal interests in matters on the agenda, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct.*

Councillor Janes expressed an interest in agenda item 4.2 Community Shop.

Councillor Browne expressed an interest in agenda item 7.2 as the applicant of RR/2019/207/P.

3.1 APPLICATIONS FOR DISPENSATION – *to consider written requests from Members for Dispensation and to consider the length of time the dispensation should be granted for i.e. as a one-off relating to a matter on this agenda, or ongoing for a set period and relating to any agenda within that period.*

None received.

4.0 COMMUNITY- Activities and reports: -

4.1 Neighbourhood Plan, progress report and to pass any necessary resolutions (Cllrs. Brown & Wright)

Councillor Wright gave the report and noted that a full presentation would be given at the Annual Parish Assembly.

4.2 Community Shop and to pass any resolutions agreed.

Councillor Janes declared an interest in this agenda item and left the meeting.

Councillor Price joined the meeting (8.10pm)

A meeting has been held with Community Shop representatives who have expressed concerns over funding issues and a lack of volunteers to help run the shop and café. A meeting is to be held before the AGM on the 31st March in order to get a better understanding of the current financial position.

Maureen Harniman has put in a funding application on behalf of the shop.

Councillor Janes rejoined the meeting.

Councillor Browne requested an open meeting after the AGM.

4.3 Clerk's report – circulated

Report previously circulated by email. No questions rec'd.

4.4 Council Elections May 2019

The Clerk handed out application packs to all Councillors present.

4.5 Parish Correspondence and local resident issues

None to note.

4.6 Urgent issues requiring attention

A question was asked about the fence between the Shop and the car park re timescale for repair. Not known but Councillor Browne would ask.

4.7 Councillors questions

None rec'd.

5.0 Parish Council Website.

The Parish Council's website provider has given notice of his intention to end this service in 2020 due to a change in legislation which will make the site non-compliant. Options are available and will need to be looked into at a later date. To be put on June's agenda.

6.0 TRANSPORT, ROADS & FOOTPATHS

The footpath 23 Planning Inspectorate enquiry will take place on the 2nd April in the Village Hall. ESCC appear to be split on the line of the path. Cllr Barnes said he was happy to speak at the appeal. Much discussion followed.

The Parish Council are agreeable to a small diversion around the house to improve privacy but strongly believe that the start of the path should follow the original line so as not to intrude on neighbouring properties rights to privacy.

The Right of Way at Stage Field, footpath 27, is still impeded by the new fence and as yet the property owners have not complied with ESCC enforcement notice. Clerk to look into this.

6.1 Community Speedwatch Initiative report

Councillor Price reported that the group was still waiting to be contacted re training by the Etchingham speedwatch co-ordinator Colin Boylett.

7.0 PLANNING: -

RDC have rec'd complaints re dumping of soil at Sweethayes Farm. London Road, Silverhill and have been notified that they require planning permission to do this.

APPEAL – RR/2018/2667/P, Coopers Corner Farm re refusal of permission for construction of traditional oak framed open bay garage with storage above.

7.1 RDC Planning decisions

RR/2019/56/P - Merriments Barn, Merriments Lane, Hurst Green TN19 7RQ. Variation of condition 2 imposed on RR/2016/241/P regarding alterations to plans. **Granted.**

RR/2018/3165/P - White Horse Inn, Silverhill Oast 1, Silverhill, TN19 7PU. Removal of Conditions 3, 4 and 5 of planning permission RR/2011/316/P to allow the existing holiday let to be used as permanent residential dwelling. **Granted.**

RR/2018/2945/L - Merriments Barn, Merriments Lane, Hurst Green TN19 7RQ. Proposed internal alterations to a Listed Building in relation to approved consents RR/2016/242/L & RR/2016/241/P. **Granted.**

7.2 Current Applications.

RR/2019/588/P - 8 Ridgeway, Hurst Green TN19 7PJ. Single storey front extension to dwelling. **Supported.**

RR/2019/564/P - Bellhurst Oast House, Coopers Corner, Hurst Green TN19 7RA. Erection of a gazebo. **Supported.**

RR/2019/364/O - Stage Cottage, Silverhill, Hurst Green TN19 7QD. Lawful development certificate for the existing use of property as a residential dwelling. **Supported.**

Councillor Browne expressed an interest in the following item as the applicant and left the meeting. Councillor Janes took the Chair for this item.

Clerk asked if anyone wished to declare an interest in this item but all Councillors present felt they could comment.

RR/2019/207/P - Pooks Farm, London Road, Hurst Green TN19 7QS. Erection of shepherd's hut. **Supported.**

Councillor Browne re-joined the meeting and re took the Chair from Councillor Janes.

Planning for **Foundry Close discussed** as a representative of the development company came to update the Council on this scheme and had spoken to those present before the meeting started.

The finding of Dormice on the site has had a significant impact on the plans and alterations have had to be made to accommodate them.

Questions arose over the parking allocation which was deemed insufficient although they meet ESCC standards. Six extra spaces have been provided to accommodate those now parking in Foundry Close however this was far less than the number of vehicles which currently use the access road for parking.

Mixed views re the development due to the A21 and parking issues.

Councillor Browne thanked the company representative for coming and speaking to the Council.

8.0 Finance/RFO's Report:-

The RFO, David Hilbourne gave his report.

8.1 Current financial position

Balance of accounts

Community Account (6752)	£17,464.40	as at 21 st March 2019
Community Savings (6779)	£5,548.50	as at 21 st March 2019
Renewals A/C (6760)	£10,093.19	as at 21 st March 2019

These figures are the position as at the latest statements received as shown. They do not include monies received or paid away subsequently.

Direct Debit payments

None

Payments received

None.

8.2 Motion to approve invoices and approval and issue of Cheques

Urgent cheques drawn and paid away

The RFO noted the unreported cheques below from the 22nd January.

Cheque No. 1001005 - Cllr. G Browne, travel expenses on PC business.	£24.00
Cheque No. 1001006 - Cllr. J Duddridge, travel expenses on PC business.	£24.00
Cheque No. 1001007 - HG Village Hall, hall hire for meetings.	£225.00
Cheque No. 1001008 - spoilt.	-

Cheques to be authorised for this meeting

Copies of invoices re items below previously circulated via email to all Councillors.

Cheque No. 1001016 - J Ellis, Clerk's Salary (March).	£563.38
Cheque No. 1001017 - D Hilbourne, RFOs salary (March).	£148.45
Cheque No. 1001018 - East Sussex Pension Scheme, re Clerk (March).	£164.54
Cheque No. 1001019 - Pet Waste Solutions, clearance of dog bin (4) waste for (March)	£135.19
Cheque No. 1001020 - Chris Baker, Archaeological Survey for Stage Field.	£534.00
Cheque No. 1001021 - Mister First, paper for printer.	£22.99
Cheque No. 1001022 - HG Shop and Cafe, s137 Breakfast club for Nov, Dec, Jan & Feb.	£400.00

A resolution for approval is sought for past and present invoices (*as circulated via email prior to the meeting to all Councillors*) and issue of Cheques.

Approval of Invoices and Cheques proposed by Councillor Wright and seconded by Councillor Duddridge.

8.3 Resolution to adopt Asset register

Still issues over what should be included in the asset register. SSALC considers that all items including benches and streetlights should be included however the RFO is not convinced this is the case. It was suggested that the asset register, prepared and circulated by him, should be approved this year for the audit and that the RFO will investigate further as to the contents.

It was unanimously resolved to adopt the Asset register.

8.4 Resolution to adopt Risk Assessment

The RFO has completed the specialist Risk Assessment programme for parish councils and emailed out a summary to all councillors prior to the meeting.

No actionable risks were identified.

It was unanimously resolved to adopt the Risk Assessment.

9.0 Playing & Stage Fields

9.1 Stage Field progress report on grant application and to pass any resolutions necessary

The grant application has been successful but waiting for the formal notification and necessary documentation.

10.00 Items for the next agenda:-

Neighbourhood Plan. Other items to be emailed to Clerk as necessary.

11.0 Date and time of next Meeting and to set date of Annual Parish Assembly:-

The next Council meeting is on Tuesday 30th April 2019 in Hurst Green Village Hall starting at 8.00pm with public consultation from 7.30pm.

The Annual Parish Assembly is on Friday 12th April at 8.00pm

The Chairman declared the meeting closed at 9.44pm.

Distribution of Minutes: -
All Parish Councillors
Parish Council Noticeboard
Parish Council Website
ESCC Councillor J. Barnes
RDC Councillor S. Prochak.

Signed Cllr. Graham Browne

Chairman
Dated 14th May 2019