

HURST GREEN PARISH COUNCIL

Minutes of the meeting held in Hurst Green Village Hall on Tuesday 24th April 2018 starting at 8:00pm.

Present:- Councillor Browne (Chair), Councillor Brown, Councillor Duddridge, Councillor Janes, Councillor Johnson and District Councillor Prochak.

The Clerk and the RFO, David Hilbourne were in attendance along with two members of the public.

1.0 Apologies for Absence:- Councillor Wright (*reason unknown*) and County Councillor Barnes (*reason unknown*).

2.0 Minutes of the last meeting:-

To sign as a correct record the minutes of the meeting held on the Tuesday 27th March 2018

Minutes proposed by Councillor Brown and seconded by Councillor Janes.

3.0 DECLARATION OF INTERESTS, *in accordance with the Members' Code of Conduct: to receive any disclosure by Members of personal interests in matters on the agenda, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct*

None received.

3.1 APPLICATIONS FOR DISPENSATION – *to consider written requests from Members for dispensation and to consider the length of time the dispensation should be granted for i.e. as a one-off relating to a matter on this agenda, or ongoing for a set period and relating to any agenda within that period.*

None received.

4.0 Applications for filling the Council vacancy via co-opting.

Local resident Gary Kenchington having applied by email was interviewed by the Council before the meeting commenced and was invited by a unanimous vote to join the Council.

Having signed an 'Acceptance of Office form' before the Clerk, Councillor Kenchington was invited to join the meeting.

Two other residents at the meeting expressed an interest in joining the Council.

5.0 Community Activities and reports: -

Councillor Janes reported on potential improvements to the Community Shop, which the Council was notified of by Mandy Janes, in the form of a portable gazebo in the shop grounds. As head lease holder Councillor Janes asked if the Council had any objections to this? The Council had no objections.

5.1 Neighbourhood Plan, progress report and to pass any necessary resolutions (Cllr. Janes)

Due to pressure of work Councillor Janes has regrettably stepped down from his role in the Neighbourhood Plan which will now be carried forward by Councillors Brown and Wright.

Councillor Brown has spoken to Rother over concerns re their allocation of housing in DASA and is planning to meet with them to discuss a merging of information re housing sites.

Twelve people attended a neighbourhood plan meeting which was very productive and names were allocated to the various task groups from which a Steering Group will be formed.

Feria want to renegotiate costs and work involved. To this end Councillor Brown suggested that we should re tender and get quotes from other consultants as it has been 2 years since last quote

The Council unanimously agreed to this.

5.2 To consider moving Parish Council Meetings to another weekday evening

It was agreed that Thursdays were the only other viable day but the RFO, David Hilbourne noted that he was not available on Thursday evenings due to other commitments. It was unanimous agreed to leave the meetings on Tuesday evenings.

5.3 Clerk's report

The Clerk gave her report

5.4 Libraries update (Councillor Brown)

Councillor Brown reported that Councillor Barnes was arranging a joint meeting with Stephen Potter, Head of Library services re their current offer.

6.0 **Planning: -**

6.1 RDC Planning decisions

None rec'd

6.2 Current Applications

RR/2018/1043/P - Lime House, Merriments Lane, Hurst Green TN19 7RD. Proposed ground floor and first floor extensions with new roof, alterations and changes to external materials to provide a two-storey house.

Supported

RR/2018/871/P - Mill Barn, Silverhill, Hurst Green TN19 7QD. Conversion of ground floor of annex building from garage and workshop to ancillary living accommodation, extension to annex building to form garage and store. **Supported with a 106 condition.**

7.0 **Finance/RFO's Report:-**

The RFO, David Hilbourne gave his report.

7.1 Current financial position

Balance of accounts

Community Account (6752)	£20,335.00	as at 24 th April 2018
Community Savings (6779)	£3,942.37	as at 24 th April 2018
Renewals A/C (6760)	£10,080.16	as at 24 th April 2018

These figures are the position as at the latest statements received as shown. They do not include monies received or paid away subsequently.

Direct Debit payments

26th March – ICO, registration fee for 2018. £35.00

Payments received

3rd April – Rother District Council, precept part 1. £21,567.50

7.2 Motion to approve invoices and approval and issue of Cheques

Urgent cheques drawn and paid away

Cheque No. 100890 - Millbrook Design and Print, banner and sign for APA. £232.20

Cheques to be authorised for this meeting

Copies of invoices re items below previously circulated via email to all Councillors.

Cheque No. 100891 - J Ellis, Clerk's Salary (April).	£552.33
Cheque No. 100892 - D Hilbourne, RFOs salary (April).	£135.08
Cheque No. 100893 - East Sussex Pension Scheme, re Clerk (April).	£161.32
Cheque No. 100894 - Pet Waste Solutions, clearance of dog bin (3) waste for April.	£101.40
Cheque No. 100895 - HG Shop and Café, Breakfast club meals for March.	£95.00
Cheque No. 100897 - SSALC, sub for magazine.	£17.00
Cheque No. 100900 - ESALC, annual sub for ESALC and NALC.	£446.14

A resolution for approval is sought for present and past invoices (*as circulated via email prior to the meeting to all Councillors*) and issue of Cheques.

Approval of Invoices and Cheques proposed by Councillor Duddridge and seconded by Councillor Johnson.

7.3 Motion to approve donation of £250 to Parish Magazine re new set up charges under s137

Councillor Browne gave a background report into the new parish magazine format and distribution. It was envisaged that £250 would be sufficient for the initial set up and thereafter the magazine should pay for itself in advertising.

It was unanimously resolved to support this motion.

7.4 Motion to support a donation of £50 to Victim Support under s137

It was unanimously resolved to support this motion.

8.0 Parish Council policies - to consider the adoption of three documents to comply with GDPR

Councillors still had some issues re the proposed policies and thought it would be useful to speak to SSALC as the documents were not felt to be 'Best practice' policies.

9.0 **Playing & Stage Fields**

The padlock has been cut off the bunker again in Stage Field. Councillor Duddridge has replaced but more permanent solution to be looked into with the local blacksmith consulted as to a solution.

The broken Bridge piece of play equipment in Lodge Field still needs to be removed.

9.1 Appointment for this year's play equipment inspection for Lodge Field

It was unanimously resolved to appoint ROSPA to do the inspection again this year. Clerk to instruct.

10.0 **Footpaths, Transport & Roads**

Councillor Johnson thought there was still an issue re dog waste and asked for Dog Waste bins to be put on the next agenda. Councillor Johnson also reported that the gullies on the A21 between Red Roofs and Silverhill needed looking at as they appeared to be blocked.

Councillor Janes reported that the street light on the A265 almost opposite the shop was flashing on and off. Clerk to investigate.

10.1 Community Speedwatch Initiative

Report given by Councillor Brown.

No more volunteers have come forth but two more are being sourced.

11.00 **Notices and Correspondence:-**

Correspondence previously circulated via email.

11.1 Urgent issues requiring attention

None.

11.2 Councillors questions

None received.

12.00 **Items for the next agenda:-**

Neighbourhood Plan and Dog Waste bins. Other items to be emailed to Clerk as necessary.

13.0 **Date and time of next Meeting:-**

The next meeting is the AGM on Tuesday 29th May 2018 in Hurst Green Village Hall starting at 8.00pm with public consultation from 7.30pm.

The Chairman declared the meeting closed at 9.50pm.

Distribution of Minutes: -
All Parish councillors.
Parish Council Noticeboard.
ESCC Councillor J. Barnes.
RDC Councillor S. Prochak.

Signed

Chairman
Dated