

HURST GREEN PARISH COUNCIL

Minutes of the remote meeting held via WebEx on Tuesday 23rd June 2020 starting at 7.00pm.

Present:- Councillor Browne (Chair), Councillor Brown, Councillor Hampton, Councillor Janes, Councillor Johnson, Councillor Price (*from 7.10pm but no audio*), County Councillor John Barnes, and District Councillor Mary Barnes (*some interference on line*).

The Clerk was in attendance. No members of the public joined the meeting

1.0 APOLOGIES FOR ABSENCE: - Councillor Duddridge (*unable to dial in*), Councillor Kenchington (*unknown*) and Councillor Wright (*unknown*). The RFO David Hilbounre due to mix up over start time.

2.0 MINUTES OF THE LAST MEETING: -

To sign as a correct record the minutes of the meeting held on the 25th February 2020.

Minutes **proposed by Councillor Hampton and seconded by Councillor Janes.**

3.0 DECLARATION OF INTERESTS, *in accordance with the Members' Code of Conduct: to receive any disclosure by Members of personal interests in matters on the agenda, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct.*

None rec'd.

3.1 APPLICATIONS FOR DISPENSATION – *to consider written requests from Members for Dispensation and to consider the length of time the dispensation should be granted for i.e. as a one-off relating to a matter on this agenda, or ongoing for a set period and relating to any agenda within that period.*

None received.

4.0 COMMUNITY- Activities and reports: -

4.1 Neighbourhood Plan, progress report and to pass any necessary resolutions (Cllrs. Brown & Wright) including the successful NDO grant award and Locality grant award and concerns of the Burgh Hill Action Group re Cooks Field site.

Councillor Brown gave the report and asked for the motions below to be considered.

i) New motion:

Motion: That this council for reasons of good governance, ratifies the previously voted upon Neighbourhood Plan motions that were passed electronically during the Covid-19 pandemic and if duly ratified will enter them in the Council's motions log book as such:

Online Motion: That this council for reasons of complying with the terms of its grant award from the Ministry of Housing, Communities and Local Government of £2438.00, will following the valid expenditure of £1,664.42 in FY 19/20 instruct this Council's RFO to return in short order the unspent sum of £749.98 to The Ministry of Housing, Communities and Local Government.

Online Motion: That this council for reasons of adequately funding the production of its neighbourhood plan, and in accordance with the approved Neighbourhood Plan Steering Group Terms of Reference [specifically Finance, item 8, which requires funding collected for the production of the Neighbourhood Plan be ring-fenced for Neighbourhood Plan purposes], shall carry forward the relevant Neighbourhood Plan unspent portions of this Council's annual precept collections to subsequent years, until such a time when the Neighbourhood Plan is made.

Motions proposed by Councillor Brown and seconded by Councillor Browne.

Unanimously approved.

Councillor Price joined the meeting at 7.10pm.

ii) New motion:

Motion: That this council for reasons of enacting the previously passed motion in relation to the funding of its neighbourhood plan will record a figure of £12,345.15 as the roll forward figure available to the neighbourhood plan in the Council's FY 20/21 accounts.

Motion proposed by Councillor Brown and seconded by Councillor Browne. **Unanimously approved.**

iii) Update on the appointment of external advisors

Councillor Brown gave feedback re the external advisors with only one responding to the initial request. Very impressed with the company who are now in the process of writing up the plan. No upfront fees.

Councillor Brown asked for approval of the external advisors which was seconded by Councillor Browne. **Unanimously approved.**

The Chair thanked Councillor Brown for all the work he has done on this project especially in gaining two grant awards amounting to a substantial amount of money for the plan.

4.2 Clerk's report

The Clerk emailed out the report in a new format prior to the meeting.

No questions rec'd.

4.3 Parish Correspondence and local resident issues

Circulated prior to meeting.

4.4 Urgent issues requiring attention

Councillor Browne asked that a letter of thanks be sent to Talena Sharp and Christy Cole for all their outstanding work in setting up and running the foodbank to help vulnerable residents in need due to the current Covid -19 pandemic. Unanimously supported.

4.5 Councillors questions, none rec'd

5.0 TRANSPORT, ROADS & FOOTPATHS

Bridge on footpath 10 at Bokesell, Bugsell Mill Lane is still closed. ESCC to be contacted to see when it will be reopened as the diversion is a very long way round. Clerk to ask Councillor Barnes to chase.

6.0 PLANNING: -

Appeals - RR/2019/1784/P, land adjacent to Pentwood Place, London Road **Dismissed.**

Re enforcement action at **Land at Boundary Farm**, London Road. (hardstanding and lighting)

Dismissed and enforcement notice upheld

Re enforcement action at **Bantham Farm**, London Road. Appeal A and B (various change of use, erection of timber building, storage use etc) **Dismissed and enforcement notice upheld**

6.1 RDC Planning decisions

RR/2019/2765/P - Lime House, Merriments Lane, Hurst Green. Erection of extension (revised scheme following refusal of RR/2018/1043/P. Granted

RR/2020/518/FN – Boundary Farm, London Road. Hay & machinery storage barn. Formal approval not required.

RR/2020/221/P – Merriments Barn, Merriments Lane. Proposed pool house, pool and other layout landscape changes. Granted.

6.2 Current Applications.

RR/2019/2194/P - Foundry Close - Land East, Foundry Close, Hurst Green TN19 7QW Residential development of 20 houses, associated parking and landscaping on vacant land. **To late to make further comments.**

RR/2019/1956/P - Windmill Farm - Land adj, Silverhill, Hurst Green TN19 7QB. Outline: Erection of three dwellings, new access and parking. **Majority decision not to support.**

7.0 Finance/RFO's Report:-

The RFO's report which had previously been emailed to Councillors prior to the meeting was given by the Clerk in his absence.

7.1 Current financial position

Balance of accounts

Community Account (6752)	£10,325.83	as at 20 th June 2020
Community Savings (6779)	£57,586.53	as at 20 th June 2020
Renewals A/C (6760)	£30,106.03	as at 20 th June 2020

These figures are the position as at the latest statements received as shown. They do not include monies received or paid away subsequently.

Direct Debit payments

None.

Payments received

2 nd June – HSBC, Bank interest	£8.85
2 nd June – HSBC, Bank interest	£4.64
29 th May – HMRC, reclaimed VAT	£200.09

7.2 Motion to approve invoices and approval and issue of ChequesUrgent cheques drawn and paid away and not reported

Cheque No. 1001177 - R Pelham, Stage Field barrier (final payment).	£644.00
Cheque No. 1001178 - Josh Mullett, replacement cheque for 1001168.	£500.00

Cheques to be authorised for this meeting

Cheque No. 1001179 - J Ellis, Clerk's Salary (June).	£562.05
Cheque No. 1001180 - D Hilbourne, RFOs salary (June).	£145.83
Cheque No. 1001181 - East Sussex Pension Scheme, re Clerk June).	£167.82
Cheque No. 1001182 - Pet Waste solutions, dog waste bin empty (June).	£135.19
Cheque No. 1001183 - Fasthosts, Web hosting for N/Plan. .	£42.83
Cheque No. 1001184 - HMRC, remit PAYE collected.	£147.20

A resolution for approval is sought for past and present invoices (*as circulated via email prior to the meeting to all Councillors*) and issue of Cheques.

Approval of Invoices and Cheques proposed by Councillor Hampton and seconded by Councillor Janes.

Motion - In the absence of meetings due to the Covid-19 pandemic the RFO asked for a motion to approve the cheques drawn from March to May 2020 and numbered from 1001148 to 1001176 all details of which have been emailed to Councillors and approved via email.

This was supported by the Chair and unanimously agreed. Copy of the RFO's reports for this period attached.

8.0 Playing & Stage Fields

Lodge Field play area remains closed as per Government legislation.

9.00 Items for the next agenda

Neighbourhood Plan.

Other items to be emailed to Clerk as necessary.

10.0 Date and time of next Meeting

The next Council meeting to be arranged when an actual face-to-face meeting can take place.

The Annual Parish Assembly has been cancelled due to the Covid-19 pandemic

The Chairman declared the meeting closed at 8.04pm.

Distribution of Minutes: -
All Parish Councillors
Parish Council Noticeboard
Parish Council Website
ESCC Councillor J. Barnes
RDC Councillor M Barnes.

Signed
Chairman

Dated