**HURST GREEN PARISH COUNCIL**

Minutes of the meeting held in Hurst Green Village Hall on Thursday 17th September 2020 starting at 8.10pm (*late start due to public consultation overrun).*.

**Present:-** Councillor Browne (Chair), Councillor Brown, Councillor Hampton, Councillor Janes and Councillor Johnson,*.*

The RFO, David Hilbourne and the Clerk were in attendance along with three members of the public.

1. **APOLOGIES FOR ABSENCE: -** Councillor Duddridge (*isolating)*,

Councillor Kenchington *(isolating)* Councillor Price (*isolating),* Councillor Wright *(unknown)* and County Councillor JohnBarnes*,* andDistrict Councillor Mary Barnes (*attending another meeting).*

**2.0 MINUTES OF THE LAST MEETING: -**

To sign as a correct record the minutes of the remote meeting held on the 23rd June 2020.

Minutes proposed by Councillor Janes and seconded by Councillor Brown.

**3.0 DECLARATION OF INTERESTS***, in accordance with the Members’ Code of Conduct: to receive any disclosure by Members of personal interests in matters on the agenda, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct.*

Councillor Browne declared an interest in agenda item 6.2 planning application RR/2020/1362/P

as the applicant is well known to him.

Councillor Janes declared an interest in agenda item 6.2 planning application RR/2020/1212/P

as the applicant is a neighbour.

**3.1 APPLICATIONS FOR DISPENSATION** – *to consider written requests from Members for*

*Dispensation and to consider the length of time the dispensation should be granted for i.e. as a one-off relating to a matter on this agenda, or ongoing for a set period and relating to any agenda within that period.*

None received**.**

**4.0 COMMUNITY- Activities and reports: -**

4.1 Neighbourhood Plan, progress report and to pass any necessary resolutions (Cllrs. Brown &

 Wright.

Councillor Brown gave the report. In particular he noted that the grant money they had obtained allowed them to look at the environmental impact of the plan. Four companies had been approached to tender for this with three positive responses and one who declined.

They were scored and the results were 93%, 57% and 50 %.

As a result of this **Councillor Brown put forward the motion that Harper Landscape Architecture** (93%) should be appointed to do the environmental study. **Councillor Browne seconded the motion.**

This was **unanimously approved.**

*Prior to the meeting in parish consultation a member of the public expressed concern re the AG 11 site allocation known as Cooks Field. These concerns and points raised have been noted*.

4.2 Community Shop update

Concern raised by the RFO that RDC have issued a rates bill for the site. The Clerk will contact the Valuation Office to see if this can be amended.

RFO noted that the insurance company require the shop premises to be inspected twice a month. Councilor Browne reported that he had been doing this.

Much discussion as to the future of the shop and the Clerk was asked to arrange for the two interested parties to meet councilors on Friday 23rd September in the Village Hall starting at 6.00pm to discuss their plans.

4.3 Clerk’s report

The Clerk emailed out the report prior to the meeting.

Clerk will contact RDC to see if they will replace the destroyed bin at Silverhill as it was noted that the other bins in the village have been replaced.

Councillor Johnson requested another 20 footpath way markers

Clerk to arrange for quotes for the moles in Drewetts.

Councillor Johnson will look into the defibrillator replacement

Burwash Save our Fields planning group to be supported although no representative available to attend meetings at the current time.

4.4 Parish Correspondence and local resident issues

Circulated prior to meeting and reported in Clerk’s report.

4.4 Urgent issues requiring attention

Councillor Hampton asked that a letter of thanks be sent to the Northridge Doctors surgery in Hawkhurst for their prescription service to the Village. **Unanimously supported**.

4.5 Councillors questions, *none rec’d*

**5.0** **TRANSPORT, ROADS & FOOTPATHS**

Clerk reported that the bridge on footpath 10 at Bokesell, Bugsell Mill Lane has been repaired according to ESCC.

Councillor Johnson will cut back the overgrown hedge on footpath 6.

Councillor Johnson would like to arrange an annual inspection of all the public paths in the parish and will ask for resident involvement in this.

**6.0 PLANNING:** -

**Appeals APP/U1430/X/20/3254036**, Silverhill Pump House business unit, Bodiam Road. Lawful development certificate for proposed permeable hard standing for business unit. **Dismissed.**

**APP/U1430/X/20/3254035**, Silverhill Pump House business unit, Bodiam Road. Lawful development certificate for proposed extension B8 business unit. **Allowed.**

6.1 RDC Planning decisions

**RR/2020/865/P - Pooks Farm, London Road** Hurst Green. Variation of condition 4 imposed on RR/2015/2683/P to allow use as an ancillary annex or holiday let. **Granted.**

**RR/2020/1042/P – Pidgeon House, London Road.** Proposed replacement garden room. **Granted.**

6.2 Current Applications*.*

*Councillor Browne declared an interest in the item below.*

**RR/2020/1362/P - Corner Cottage, London Road,** Hurst Green TN19 7QY. Demolition of garage. First floor side and rear extension new higher roof and cladding to whole building. **Supported.**

*Councillor Janes declared an interest in the item below*

**RR/2020/1212/P - 7 Meadow View Cottages, London Road,** Hurst Green TN19 7QP. Removal of existing hedgerow to form vehicular access for 2No vehicles to existing front garden.

**Majority (3-1) decision not to support.**

**RR/2020/1123/P - 125 London Road, Jacobs Well Farmhouse,** Hurst Green TN19 7PN. Outline Planning: Demolition of existing outbuilding and erection of new dwelling. (Re-submission of expired permission RR/2017/1210/P). **Supported.**

**RR/2020/897/P - Mistletoe Barn, Little Iridge Farm, Silverhill,** TN19 7PX. Installation of an outdoor tennis court for domestic use. **Supported.**

**RR/2020/913/P - Bantham Farm, London Road,** Hurst Green, TN19 7QY. Erection of barn to store agricultural equipment and machinery. **Not supported.**

**RR/2020/646/P - Bantham Farm, London Road, Hurst Green,** TN19 7QY. Change of use of art studio to live/work unit. **Not supported.**

**7.0 Finance/RFO’s Report:-**

The RFO, David Hilbourne gave his report

7.1 Current financial position

Balance of accounts

Community Account (6752) £28,322.98 as at 17th Sept 2020

Community Savings (6779) £57,587.98 as at 17th Sept 2020

Renewals A/C (6760) £30,106.80 as at 17th Sept 2020

These figures are the position as at the latest statements received as shown. They do not include

monies received or paid away subsequently.

Direct Debit payments

24 Aug Eon Gas A/c Old church £7.52

24 Aug Eon Electricity A/c Old church £13.31

20 Jul PWLB Parish Loan, repay. Capital and interest £1871.50

Payments received

1 Sep Rother District Council, Precept part 2 £23175.00

7.2Motion to approve invoices and approval and issue of Cheques

*Urgent cheques drawn and paid away and not reported*

Cheque No. 1001185 - G Browne, Mowing, mend fence Drewetts £378.00

Cheque No. 1001186 - Paine & Son, repair & replace vandalised fence Lodge Field £249.55

Cheque No. 1001187 - J Ellis, Clerk’s salary (July) £562.05

Cheque No. 1001188 - D Hilbourne, RFO’s salary (July) £146.03

Cheque No. 1001189 - ES Pension Fund, Clerk’s Pension contribs (July) £167.82

Cheque No. 1001190 - Pet Waste, Clear dog bins (July) £135.19

Cheque No. 1001191 - Rbrigge Mc Gdn Centre,Mowing and hedging Lodge field. £1428.00

Cheque No. 1001192 - HG Village Hall, Share telephone costs £206.57

Cheque No. 1001193 - Fasthosts per A Brown for Nhood Plan web costs £12.59

Cheque No. 1001194 - SLCC, Clerk’s society sub. £126.00

Cheque No. 1001195 - G Browne Grass cutting .Jun, Jul £288.00

Cheques to be authorised for this meeting

Cheque No. 1001196 - NALC, Clerk magazine (annual sub) £17.00

Cheque No. 1001197 - J Ellis, Clerk’s salary (August) £562.05

Cheque No. 1001198 - D Hilbourne, RFO’s salary (August) £145.83

Cheque No. 1001199 - ES Pension Fund, Clerk’s Pension contribs (August) £167.82

Cheque No. 1001200 - Pet Waste, Clear dog bins (August) £135.19

Cheque No. 1001201 - Richard Wilkins, Clean and repaintdrinking fountain area £400.00

Cheque No. 1001202 - Fasthosts, per A Brown Nhood Plan web costs £85.67

Cheque No. 1001203 - Fasthosts, per A Brown Nhood Plan web costs £30.00

Cheque No. 1001204 - RoSPA Play safety, Annual Inspection Lodge Field £132.60

Cheque No. 1001205 - G Browne, Grass cutting (August) £144.00

Cheque No. 1001206 - J Ellis, Clerk’s salary (Sept) £661.98

Cheque No. 1001207 - D Hilbourne, RFO’s salary (Sept) £174.10

Cheque No. 1001208 - ES Pension Fund, Clerk’s Pension contribs (Sept) £197.30

Cheque No. 1001209 - Fasthosts, per A Brown Nhood Plan web costs £130.80

Cheque No. 1001210 - Pet Waste, Clear dog bins (Sept) £135.19

Cheque No. 1001211 - CBAS Ltd, Archael. survey Stage Field £2424.00

A resolution for approval is sought for past and present invoices (*as circulated via email prior to the meeting*

*to all Councillors*) and issue of Cheques.

Approval of Invoices and Cheques proposed by Councillor Johnson and seconded by Councillor Janes.

7.3 Resolution to approve Annual Governance statement year ending 31 March 2020

The Annual Governance statement was proposed by Councillor Hampton and seconded by Councillor Janes and was **unanimously approved.**

7.4 Resolution to approve Accounting Statement year ending 31 March 2020

The Accounting statement was proposed by Councillor Hampton and seconded by Councillor Janes and **unanimously approved.**

The RFO noted that the only comment rec’d from PKF Littlejohn’s was the lateness of the return which was expected by the 1st September but delayed by missed meetings due to the covid pandemic.

Councillor Hampton gave a vote of thanks for all the RFO’s work on the accounts.

**8.0 Playing & Stage Fields**

Councillor Brown reported that there had been a lot of activity and support in the Village for a new play park and equipment in Lodge Field and that it needed a Councillor to head this project up.

Councillor Johnson said he was willing to help and the Clerk will email other Councillors for volunteers for working party.

Councillor Brown reported that the School was making this redesign their project for the year.

Clerk reported on Drewetts Field and mole issue under the Clerk’s report.

**9.00 Items for the next agenda**

Neighbourhood Plan.

Other items to be emailed to Clerk as necessary.

**10.0**  **Date and time of next Meeting**

The next Council meeting to be arranged when main hall is available and dependant on Covid restrictions.

The Chairman declared the meeting closed at 9.45pm.

Distribution of Minutes: - Signed

All Parish Councillors Chairman

Parish Council Noticeboard

Parish Council Website

ESCC Councillor J. Barnes

RDC Councillor M Barnes. Dated