

## HURST GREEN PARISH COUNCIL

Minutes of the Annual General Meeting held in Hurst Green Village Hall on Tuesday 14<sup>th</sup> May 2019 starting at 8:00pm.

**Present:-** Councillor Browne (Chair), Councillor Brown, Councillor Duddridge, Councillor Janes, Councillor Kenchington, Councillor Price ( from 8.15pm), Councillor Wright and District Councillor Barnes.

The RFO, David Hilbourne and the Clerk were in attendance. No public were present.

**1.0 APOLOGIES FOR ABSENCE:** - Councillor Johnson (*prior engagement*) and County Councillor Barnes (*at another meeting*).

### 2.0 DECLARTIONS OF ACCEPTANCE OF OFFICE

All Councillors present signed their Declarations of Acceptance of Office in the presence of the Clerk with Councillor Johnson having made arrangements to sign his prior to the meeting.

### 3.0 ELECTION OF OFFICERS

#### 3.1 Election of Chairperson and signing of Declaration of Acceptance of Office

Councillor Browne was nominated by Councillor Wright and seconded by Councillor Brown. This was **unanimously approved** and Councillor Browne signed the Acceptance of Office.

#### 3.2 Election of Vice Chairperson and signing of Declaration of Acceptance of Office

Councillor Janes was nominated by Councillor Wright and seconded by Councillor Browne. This was **unanimously approved** and Councillor Janes signed the Acceptance of Office.

### 4.0 CO-OPTION TO FILL THE VACANCY ON THE COUNCIL

Two local candidates presented themselves at the meeting with an interest in filling the vacancy. After discussion between themselves and the Council it was agreed that Christine Hampton, a previous Councillor would put herself forward for this position and Elaine Ralph would join the Neighbourhood Plan group and help advise the Council at meetings when available.

*Councillor Price arrived at 8.15pm and signed her Acceptance of Office form in the presence of the Clerk.*

The Council **unanimously resolved to co-opt Christine Hampton on to the Council and she duly signed her Acceptance of Office.**

### 5.0 Election of Committees and Representatives

#### a) Playing Fields,

- i) *Stage Field*, Councillor Browne expressed a wish to continue to work on the Stage Field project along with Councillor Duddridge and they were **unanimously approved.**
- ii) *Lodge Field*, Councillor Kenchington agreed to represent Lodge Field and this was **unanimously approved.**
- iii) *Drewetts Field*, Councillor Kenchington agreed to represent Drewetts Field and this was **unanimously approved**

#### b) Footpaths & Roads

Councillor Kenchington agreed to represent Roads if someone else would take on footpaths. Councillor Browne believed that Councillor Johnson would want to continue in this role. Clerk to check on this. It was **unanimously approved** that Councillor Kenchington would act on behalf of Road issues

#### c) Community Representatives

Councillor Hampton agreed to take on this role. This was **unanimously approved.**

#### d) Representative to Rother Association of Local Councils

Councillor Price agreed to take on this role. This was **unanimously approved.**

#### e) Representatives to East Sussex ALC Ltd (2)

Councillor Price agreed to take on this role. This was **unanimously approved.**

f) Tree Warden

Councillor Wright agreed to continue with this role as he has rec'd training in this area. This was **unanimously approved**.

It was noted that the **Neighbourhood Plan** representatives had been missed off the list and Councillors Brown and Wright wished to continue working as representatives on this. This was **unanimously approved and agreed**.

**6.0 Minutes of the last meeting: -**

To sign as a correct record the minutes of the meeting held on the Tuesday 26<sup>th</sup> March 2019\*  
**Minutes proposed by Councillor Janes and seconded by Councillor Duddridge.**

*\*Meeting of the 30<sup>th</sup> April 2019 cancelled due to Clerk's family bereavement*

**7.0 DECLARATION OF INTERESTS**, *in accordance with the Members' Code of Conduct: to receive any disclosure by Members of personal interests in matters on the agenda, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct.*  
**None rec'd.**

**7.1 APPLICATIONS FOR DISPENSATION** – *to consider written requests from Members for Dispensation and to consider the length of time the dispensation should be granted for i.e. as a one-off relating to a matter on this agenda, or ongoing for a set period and relating to any agenda within that period.*

**None received.**

**8.0 COMMUNITY- Activities and reports: -**

8.1 Neighbourhood Plan, progress report and to pass any necessary resolutions (Cllrs. Brown & Wright)

Councillor Brown gave the report.

A grant has been rec'd for the Housing Needs Survey and the commissioned survey has come up with some very interesting information. Concluded that without building outside the development boundary Hurst Green does not have enough room to supply the number of houses stipulated by Rother. Identified two small areas for some development but noted they could only be considered due to the lack of availability of any other suitable sites.

8.2 Clerk's report – circulated

Report previously circulated by email. No questions rec'd.

8.3 Parish Correspondence and local resident issues

1) Suggestions for textile recycling banks for Charity Scope

Due to lack of public space and the Salvation Army clothing bank in the Rother car park no suggestions could be made. Other textile recycling options are available in the area. Councillor Kenchington will look into this.

8.4 Urgent issues requiring attention

Two urgent requests for donations agreed at the precept working party meeting, £500 for the Village Fete and £1,000 for the Village Hall were **proposed by Councillor Wright and seconded by Councillor Kenchington and unanimously supported** in principle and would be formally approved at the next meeting.

8.5 Councillors questions

None rec'd.

**9.0 TRANSPORT, ROADS & FOOTPATHS**

9.1 Community Speedwatch Initiative report

Councillor Kenchington reported that there were six volunteers now. The group has a radar gun but Councillor Kenchington explained that a laser gun was much more effective and explained the operational

details. Locations to use the devices have been looked into (Coopers Corner, The Lodge, Claypot, junction at Station Road, the School and Station Road).

Councillor Brown reported to the meeting that he has had no response from Kathy Bourne re data sent to her from his work on the various speed recording devices on the A21 in the parish even though it was sent as a Freedom of Information request. Next step would be to contact the IOC or relevant Ombudsman re this lack of response.

## 10.0 PLANNING: -

APPEALS – RR/2018/2667/P, Coopers Corner Farm re refusal of permission for construction of traditional oak framed open bay garage with storage above. Appeal **Dismissed**.

**RR/2018/2243/P, Rosemount, 64 London Road** re proposed single storey rear extension and internal alterations. **Appeal allowed**.

### APPEALS STARTED

**RR/2018/2927/P, Boarzell Cottage, London Road,** re extension to existing garage.

**RR/2018/1683/P, Silverhill Pump House Business Unit,** Bodiam road, re change of use and enlargement of existing former pump house to form single residential dwelling.

### 10.1 RDC Planning decisions

**RR/2019/588/P - 8 Ridgeway,** Hurst Green TN19 7PJ. Single storey front extension to dwelling. **Granted**.

**RR/2019/364/O - Stage Cottage, Silverhill,** Hurst Green TN19 7QD. Lawful development certificate for the existing use of property as a residential dwelling. **Granted**.

**RR/2019/207/P - Pooks Farm, London Road,** Hurst Green TN19 7QS. Erection of shepherd's hut. **Granted**.

**RR/2019/148/P – Merriments Garden Centre, Hawkhurst Road,** TN19 7RA. Ground floor conversion and extension of Merriments House to form new café with roof extension and external stairway to serve first floor flat. **Granted**.

***Councillors Browne and Wright realised they needed to express an interest in the following items RR/2019/1012/P and RR/2019/724/P and did not discuss or vote on these items.***

### 10.2 Current Applications.

**RR/2019/1012/P - Driftways, London Road,** Hurst Green TN19 7QP. Single storey and two storey rear extension to dwelling. **Supported**.

**RR/2019/982/P - Abertawe Cottage, Silverhill,** Hurst Green TN19 7PU. Variation of conditions 2, 3 and 4 imposed on RR/2006/2257/P, to allow existing holiday let to be used as a permanent residential accommodation. **Supported**.

**RR/2019/724/P - Sweethayes Farm, London Road,** Hurst Green TN19 7PS. Replacement barn for storage of feed, machinery and equipment and occasional use as shelter for livestock. **Supported (if need is shown)**.

**RR/2019/285/P - 47 London Road - land at, Hurst Green** TN19 7QP. Proposed bungalow. **Not supported (unsuitable site)**.

## 11.0 Finance/RFO's Report:-

The RFO, David Hilbourne gave his report.

### 11.1 Current financial position

#### Balance of accounts

Community Account (6752)	£31,175.24	as at 12 <sup>th</sup> May 2019
Community Savings (6779)	£5,550.35	as at 12 <sup>th</sup> May 2019
Renewals A/C (6760)	£10,096.56	as at 12 <sup>th</sup> May 2019

These figures are the position as at the latest statements received as shown. They do not include monies received or paid away subsequently.

Direct Debit payments

None

Payments received

None.

**11.2 Motion to approve invoices and approval and issue of Cheques****Urgent cheques drawn and paid away**

Cheque No. 1001027	- Booker and Best, make safe shop after break-in..	£180.00
Cheque No. 1001028	- J Ellis, Clerk's Salary (April).	£572.65
Cheque No. 1001029	- D Hilbourne, RFOs salary (April).	£146.03
Cheque No. 1001030	- East Sussex Pension Scheme, re Clerk (April).	£167.82
Cheque No. 1001031	- Pet Waste Solutions, clearance of dog bin waste for (April)	£135.19
Cheque No. 1001032	- ESALC, subs for SSALC and NALC.	£464.49
Cheque No. 1001033	- Holy Trinity Church, donation to upkeep of Churchyard under LGA 72, s125(6)	- £1,000.00
Cheque No. 1001034	- Mrs G Coloquhoun, work for Neighbourhood plan.	£150.00
Cheque No. 1001035	- Victim support, donation under LGA72, s137).	£50.00
Cheque No. 1001036	- HG Village Hall, drinks for APA.	£32.00
Cheque No. 1001037	- D Moles, re Neighbourhood Plan travel expenses	£33.00
Cheque No. 1001038	- D Moles, re Neighbourhood Plan stage 4 payment.	£1050.00
Cheque No. 1001039	- RDC, fee for written confirmation approval for Stage Field project.	£58.00

**Cheques to be authorised for this meeting***Copies of invoices re items below previously circulated via email to all Councillors.*

Cheque No. 1001040	- Spoiled	-
Cheque No. 1001041	- Spoiled	-
Cheque No. 1001042	- J Ellis, Clerk's Salary (May).	£572.65
Cheque No. 1001043	- D Hilbourne, RFOs salary (May).	£146.03
Cheque No. 1001044	- East Sussex Pension Scheme, re Clerk (May).	£164.54
Cheque No. 1001045	- N J Oliver, Mole treatment in Drewetts & Lodge Fields.	£350.00
Cheque No. 1001046	- DG Browne, Mowing Drewetts Field.	£144.00

A resolution for approval is sought for past and present invoices (*as circulated via email prior to the meeting to all Councillors*) and issue of Cheques.

**Approval of Invoices and Cheques proposed by Councillor Wright and seconded by Councillor Janes.**

**11.3 Resolution to approve Annual Governance statement year ending 31 March 2019**

**It was unanimously resolved to approve the Annual Governance statement**

**11.4 Resolution to approve Accounting Statement year ending 31 March 2019**

**It was unanimously resolved to approve the Accounting statement.**

**12.0 Playing & Stage Fields**

Issue's with broken glass in Lodge Field.

**12.1 Provision of picnic benches in Lodge Field (Cllr. Johnson)**

Postponed to the next meeting in Councillor Johnson's absence.

**13.00 Items for the next agenda**

Neighbourhood Plan. Other items to be emailed to Clerk as necessary.

**14.0 Date and time of next Meeting**

The next Council meeting is on Tuesday 25<sup>th</sup> June 2019 in Hurst Green Village Hall starting at 8.00pm with public consultation from 7.45pm. Apologies given in advance by Cllrs Mary and John Barnes as they are away.

The Chairman declared the meeting closed at 9.55pm.

Distribution of Minutes: -  
All Parish Councillors  
Parish Council Noticeboard  
Parish Council Website  
ESCC Councillor J. Barnes  
RDC Councillor M Barnes.

Signed Cllr. Graham Browne

Chairman  
Dated 25<sup>th</sup> June 2019